JOB POSTING

DIRECTOR INFORMATION & TECHNOLOGY

ABOUT THIS ROLE

The First Peoples' Cultural Council (FPCS) is a provincial Crown Corporation that administers the First Peoples' Heritage, Language and Culture Program in supporting Indigenous language, arts, and culture revitalization in British Columbia.

We are currently seeking a talented **Director of Information Technology** to provide leadership and guidance on FPCC Technology infrastructure including, FirstVoices, FPCC Maps and Grant Portal as well as other technical development projects to support the work of revitalizing Indigenous cultural heritage.

SUMMARY

Reporting to the CEO, as the Director of Information Technology (IT), you will provide leadership and direction on information management and information technology systems ensuring alignment with First Peoples' Cultural Council (FPCC) plans, policies, and standards. In this role you will deliver technology-enabled business transformation, and oversee the design, build and maintenance of all business applications.

You will lead, guide, and support a collaborative and talented team.

The right candidate will also Working closely with senior leaders across FPCC, the Director of IT delivers application strategies and solutions across multiple technologies and clients, leading and contributing to the goals of the FPCC IT blueprint and Service Plan.

WHAT YOU'LL BE DOING

Operations Management

- Oversee all IT operations infrastructure
- Provide leadership and direction to staff to deliver performance excellence and high levels of engagement. Including assignment of work, development and evaluation of performance, and approval of leave.
- Ensure the maintenance of current technology systems
- Identify system vulnerabilities, the need for upgrades, and opportunities for improvement
- Propose strategic solutions and recommend new systems and software
- Provide IT infrastructure planning, business process mapping, change and project management support, investment planning including IT security and privacy support.

- Lead, develop, implement, and support information management and information technology solutions
- Direct Quality Management Initiatives and Programs for the IT Department
- Define/manage team service levels ensuring the alignment of key IM/IT services with the business strategy by identifying service requirements/levels and monitoring outcomes.
- Ensure reported issues are resolved in a timely manner
- Liaise with other departments to determine and address their IT needs and requirements

Project Management and Business Transformation

- Develop, implement, and evaluate IT projects in line with organizational objectives
- Oversee project management ensuring time frames, budget, and quality are met, ensuring stakeholder participation and monitoring of project risks and progress
- Direct the development of IM/IT Application strategy and advise the CEO and Program Managers on strategic direction for IM/IT business system investment and development
- Direct and oversee application development and maintenance projects for the IM/IT service delivery managed by the IT team representing the FPCC on CCEA
- Establish FPCC system lifecycle development standards, from concept to decommissioning, ensuring the application development aligns with the architectures and strategies consistent with Crown Corporation practices and ensures adherence to the standards
- Lead business analysis services for stakeholders/staff, understand FPCC and departmental business needs and priorities, and be a trusted advisor to staff on the successful use of IM/IT business applications and budgets
- Ensure that appropriate system design guidelines are developed and updated, reports are provided, and system designs will achieve business unit and budgetary goals
- Direct business requirements gathering, define impact assessments, support priorities identified by managers and Executive and ensures business requirements are delivered by the solutions.

Reporting, Financial and Contract Management

- Work in partnership with central agencies to ensure corporate requirements are met
- Define, negotiate, and manage third-party service agreements to ensure compliance with requirements and adherence to negotiated agreements.
- Prepare financial budgets and performance reports
- Build and maintain relationships with external advisors and vendors
- Ensure innovative cost-effective solutions to ensure the organization manages risks
- Performs other duties as required

BASIC QUALIFICATIONS

Education, Training and Experience

- Bachelor's Degree, Master's degree preferred, in computer science and information systems.
- Minimum 5 years of recent, related experience managing an applications development team
- Previous experience managing a large, global development team is an absolute must with proven success in building and managing the DevOps process by incorporating Agile principles and practices
- Proven background in managing cloud applications, web services, and integration of a variety of methods; and deep knowledge of system architecture, technical design, and system software development technology
- Business consulting experience with the ability to understand the strategic goals and priorities using the right technology to deliver programs/services to stakeholders and businesses
- Experience achieving innovative, cost-effective solutions that enable staff/stakeholders to manage risk and deliver effective programs
- Experience with strategic planning and business transformation in a technology-dependent business area or information systems branch
- Experience managing and supervising employees, project teams, and monitoring budgets
- Experience leading, developing, implementing, and supporting information management and information technology solutions in a complex system environment

Skills and Abilities

Must possess demonstrated ability as outlined below:

- Experience working in a fast-paced environment with an ability to set priorities, plan, organize, and effectively manage a workload with multiple competing priorities
- Proven leadership, interpersonal, and management IT skills in the latest technologies
- A proven leader with excellent communication skills who can rally a team around a technology strategy and business vision
- Excellent written and verbal communication skills with the ability to break down complex technical concepts into 'Business-friendly' terms
- Ability to discuss financial issues in a language suitable to the audience
- Advanced analytical and problem-solving skills including the ability to resolve complex budgeting and financial issues and review and comprehend statistical data and financial reports
- Ability to make decisions, provide strategic advice/ and assistance to stakeholders, CEO, and BODs
- Knowledge of and experience working with First Nations and Indigenous communities in BC and a working knowledge, understanding, and familiarity of First Nations history, communities, cultures, traditions, and practices

- Ideally brings an Indigenous point of view and an understanding of the importance of what FPCC does and the value of Indigenous arts, heritage, languages, and cultures

WORKING CONDITIONS

- May work partially remotely with home office location located within acceptable driving distance
- All work is done in a general office environment
- Travel for meetings may be required
- May be required to work evenings and weekends

For more information about the First Peoples' Cultural Council, visit: www.fpcc.ca

Submissions from applicants with First Nations, Metis or Inuit ancestry are strongly encouraged to apply and will be given preference. Only short-listed candidates will be contacted for interview. All applications will be treated with strict confidentiality.

First Peoples' Cultural Council is located in Brentwood Bay and is grateful to have our home in the beautiful traditional unceded territory of the W̱SÁNEĆ Nation people, in the village of W̱JOȽEȽP.